



The Albany  
Douglas Way  
Deptford  
SE8 4AG

[www.thealbany.org.uk](http://www.thealbany.org.uk)

# Recruitment pack

## Sessional Youth Support Worker

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## Applying for the post

Applications must be submitted via the online platform by **9am, 24 April 2019**

<https://thealbanynew.livevacancies.co.uk/>

Interviews will take place on the 2 May and an induction session will take place on the morning of the 20 May.

For more information about the Albany please visit our website [www.thealbany.org.uk](http://www.thealbany.org.uk). If you have any access needs in relation to your application and interview then please let us know.

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## About the Albany

The Albany, in the heart of Deptford, is a vibrant performing arts venue, with a strong focus on working with diverse, local communities. Our mission is to provide:

- An artistic and community resource where diversity and creativity flourish
- A space where new talent is nurtured and exposed to ideas from across the world
- High quality creative experiences relating to the communities we serve
- A creative centre for learning within the community, contributing to the cultural, social and economic benefit of South East London

The organisation has grown considerably over the last three years with turnover doubling to £3.3million in 2017/18, and the staff team growing to 53 full and part time roles. The Albany is a registered charity and operates a social enterprise business model generating over 50% of its turnover from earned income. It is also grateful for the consistent support of the London Borough of Lewisham and the Arts Council England.

During the last year over 230,000 people visited the Albany and used its facilities, including audiences of 40,000 at over 400 events. Not including its use of outdoor spaces and other sites, the Albany has four performance spaces, and its year-round programme encompasses music, theatre, outdoor arts and spoken word as well as an array of learning, participatory and community-based projects. Our other facilities include rehearsal and meeting rooms for hire, office space for 26 resident companies and a catering operation across three sites.

The Albany also manages community and performance spaces at Deptford Lounge and Canada Water Theatre on behalf of Lewisham and Southwark Councils, including the 150-seat studio theatre at Canada Water. The combined footfall across all three buildings is now in excess of a million a year.

[www.thealbany.org.uk](http://www.thealbany.org.uk)

[www.canadawatertheatre.org.uk](http://www.canadawatertheatre.org.uk)

[www.deptfordlounge.org.uk](http://www.deptfordlounge.org.uk)

## **About the Youth Programme at the Albany**

The Albany youth programme works with young people aged 5-30, in the last five years the Albany Youth Programme has supported 5,000 young people to take part in 1,800 courses, enabled 200 to achieve Arts Awards and provided 100 placement and employment opportunities. We work in partnership with Lewisham Homes and Youth First in youth centres across the borough to reach right into the core of our local communities. Young people then work alongside us to make extraordinary and provocative theatre, dance and music performance which is embedded in our professional programme.

### **Purpose of the role**

This role will be key to the development and delivery of a diverse, inclusive and artistically high quality Young People's Programme at the Albany. You will work directly with young people to build their confidence, support them to connect with their peers and develop skills.

### **Main Duties**

- Support the safe running of Albany Youth Programme sessions at settings across Lewisham
- Support individual children and young people, as well as have close communication, supporting the involvement of parents and carers.
- Take a proactive approach to safe guarding across all of our work with young people and flag or escalate concerns as appropriate maintaining confidentiality as required.
- Actively support the recruitment of young people to the sessions
- Assist with monitoring and evaluation of activities, including, data collection and the development of individual case studies
- Support the development of shows and showcases with young people and artists
- Act as a good mentor and role model to the young people

- To support the delivering of Arts Award to young people (training can be provided)
- Support the development our mentor Programme for young people
- Deal with confidential information pertaining to participants in an effective and sensitive manner
- Support the aims and objectives of the Albany both internally and externally.
- Working actively within the Albany policies including Equality and Diversity, Safeguarding and Health & Safety Policies.
- Be a trained first aider (we can support with training) and report any accidents/ injuries that happen to young people through appropriate processes

## **Person Specification**

### **Requirements**

The ideal candidate will:

- Have experience working with young people
- Have a good understanding of youth work and safeguarding of young people
- Be personable and able to communicate with a range of people
- Be organized and good managing their time with a flexible approach to work patterns
- Be reliable with a professional attitude
- Have enthusiasm and passion for a variety of art-forms including music, dance, theatre, and participatory arts
- Have a current satisfactory DBS (Disclosure & barring Service) check or prepared to apply for it if offered the role
- Be safeguarding trained or willing to complete safeguarding training to the required level

### **Terms**

Job Title:	Sessional Youth Support Worker
Contract:	Freelance, sessional
Rate:	£12 per hour (with 4 hour minimum call out)
Reports to:	Youth Programme Manager

